



## Merchandise Fundraiser Agreement

This fundraiser agreement is entered into between Bonvee, Inc. DBA Boon Supply and the organization listed above and is effective as of the date listed on this agreement. All services, invoices and obligations are delivered pursuant to this agreement are subject to the "Terms and Conditions" attached, which are incorporated by reference and made part of this agreement.

**Catalog - Wholesale and Order Form Sales** - You acknowledge and agree that for all sales of merchandise that is not sold online directly to a customer, your organization is purchasing merchandise from us to resell to the public in your name. We will sell these items to you for 60% of the retail value.

**Direct to Consumer Online Sales** - For all sales sold directly to your customer via our online site, we agree to share 40% of the product retail value to your organization. Our preferred payment method for sharing this 40% is via Deluxe Check, a digital check which can be sent to a specified email of your choice.

**Additional Bonus Profit Sharing** - Accounts can earn up to an additional maximum \$1,000 of profit sharing by reaching certain retail sales levels. For accounts with combined sales (Catalog and Online) greater than \$10,000 at retail, we will share an additional \$500 and for accounts with sales greater than \$20,000 at retail, we will share another \$500 for the maximum bonus profit sharing total of \$1,000.

**Payment** - All payments by your organization must be made payable to Boon Supply. No other entity or person is eligible to collect payment on behalf of Boon Supply. Preferred payment methods include ACH, check or money order. All payments by check must be sent to 888 Airport Blvd, Burlingame CA 94010. There is a \$30 fee for any checks that bounce. Credit card payments can be accepted but may result in a merchandise processing fee when applicable. All invoices must be paid in full prior to shipment, unless your organization has been pre-approved for payment terms which requires an application and approval by Boon Supply.

**Catalog Costs** - Catalogs are free of charge as long as your fundraiser sells at least \$6 retail per catalog shipped to you. If your average retail sales per catalog is less than \$6 retail, we reserve the right to charge your organization \$0.75 per catalogs shipped. This charge will appear on the invoice as a "Participation Minimum Charge".

**Participation Prize Costs** - Participation Prizes are optional and free of charge. Full Service - Our Full-Service option is further defined in the terms and conditions. There is a charge of \$150 for this option and is billed as an additional line item upon invoice.

**Order Form Entry Service** - Our Order Form Entry Service option is further defined in the terms and conditions. There is a \$50 charge for this option and is billed as an additional line item upon invoice.

### CATALOG & ONLINE ORDERS

#### Catalog, Prize, and Sample Ordering

Catalog, participation prizes, and sample ordering should be completed by the Fundraiser Leader through our website at least 2 weeks prior to fundraiser start date.

#### Order Entry and Shipment Delivery

The Fundraiser Leader and Participants can enter orders in an online tool we provide. We'll send an invoice to

you within 3 business days of the fundraiser close date. You can make your payment by credit card, check or e-payment.

We'll ship your items within 2 weeks (subject to change during high volume holiday periods) after we receive payment of your invoice in full.

### **PROMOTIONAL MATERIALS**

We will provide seller packets before you begin your fundraiser. Each seller packet includes a catalog, an order form, an envelope and other marketing material applicable to that fundraising season. We can also provide just catalogs if requested.

K-12, elementary and middle schools will receive a display kit to drive excitement and fundraising success. These kits carry a \$200 retail value and can be earned for free as part of a promotion. If not earned, your organization will be required to purchase the display kit for \$50 and it will be included in your fundraiser invoice.

You can order additional display items through your Fundraiser Rep or CSR. Promotional posters and other fundraiser resources are available for download.

### **HOW SHIPPING WORKS FOR CATALOG & ONLINE ORDERS**

Catalog orders are packaged by seller and shipped direct to the fundraiser. For orders taken via order forms a \$1 charge per unit for shipping and handling will be charged to the customer on the order form and collected by your organization to be paid to Boon Supply for shipping and handling of bulk orders.

For online orders benefitting your fundraiser, the purchaser pays for shipping based on our online shipping charge tables and we ship their items directly to their address.

### **SALES TAX AND ADMINISTRATIVE FEES**

A \$1 per unit will be charged to the customer on catalog order forms to account for tax and administrative processing fees. Boon Supply will invoice your organization for the \$1 per unit collected from your customer. Organizations that provide us with a state-approved certificate of tax exemption will not have to charge and pay the \$1 per unit. There is no sales tax exemption for third party fundraisers in the state of Texas.

While your organization may be exempt from paying sales tax on the purchase of goods from Boon Supply, your organization may still be required to collect and remit sales tax on the retail value of your fundraising sales depending on the applicable laws in your state. It is your responsibility to verify and comply with local sales tax laws.

### **WHAT IF ITEMS ARE OUT OF STOCK?**

If an item from a catalog order is out of stock, we will issue a one-time use voucher for the value of that item. The voucher waives the shipping and tax up to the value of the voucher. If the amount of the order surpasses the voucher amount, the customer will need to pay the difference in cost plus tax on the difference.

### **RETURNS & EXCHANGES AND REFUNDS**

If your customers are unhappy with their product for any reason, please have them contact us within 30 days to make an exchange for the item at [customercare@boonsupply.com](mailto:customercare@boonsupply.com) or (877) 520-2247. Please note we are unable to offer refunds on catalog orders as 40% of the proceeds is shared with your organization. Shipping charges are not refundable. We reserve the right to deny a returned item if it is no longer saleable or does not qualify for our return and exchange policy.

### **CANCELING A FUNDRAISER**

If you cancel your fundraiser after catalogs and samples are shipped, the fundraiser will be charged \$1.00 for each catalog ordered and the retail cost of any product samples ordered. If you are considering canceling your fundraiser, please contact your Boon Consultant.

### **FUNDRAISER END DATES**

Regardless of your fundraiser's end date, profit from online orders will continue to be accumulated through the end of the fundraiser season. The Spring fundraiser season ends July 31, and the Fall fundraiser season ends December 31.

If online orders are placed after the invoice for your catalog orders has been sent, and the amount is less than \$50, it will be applied as a credit to your next fundraiser. If the amount is greater than \$50, we will mail a check within 1 month after the fundraising season ends. If you require the check sooner, please contact your Fundraiser Rep or CSR.

### **FULL-SERVICE OPTION DETAILS**

Our Full-Service Option provides additional services to make your fundraising experience even better. If you select this option, we will take care of catalog and sampling ordering, parent letter printing and collation and order form entry. If the Full-Service Option is selected, an additional charge of \$150 will be added to your invoice.

#### **Full-Service Catalog and Sample Ordering**

Our customer care team will place your catalog and sample order for you at least 2 weeks prior to your fundraiser start date.

#### **Full-Service Parent Letter Management**

Our customer care and operations teams will prepare, print, collate, stuff and ship the parent letter for you with all of your applicable information to ensure fundraising success.

#### **Full-Service Order Entry**

With the Full-Service option, we will send you a pre-paid envelope to send in your order forms once your catalog fundraiser is complete. Our customer care team will enter your orders for you and send you an invoice within 5 business days of receiving your order forms.

### **ORDER FORM ENTRY SERVICE**

With the Order Form Entry Service option, we will send you a pre-paid envelope to send in your order forms

once your catalog fundraiser is complete. Our customer care team will enter your orders for you and send you an invoice within 5 business days of receiving your order forms. There is a \$50 charge for this service.

### WHOLESALE FUNDRAISING EVENT DETAILS

Order a minimum of \$250 worth of items at special wholesale pricing (plus any applicable shipping costs or sales tax), then sell those items at your event at your chosen price. All funds raised go directly to your cause.